**Science Explorations Summer Day Camps**

**NEW JUNIOR COUNSELLOR FORM**

**To Apply**

Submit a completed application form by Friday, May 31, 2013 at 4:30 pm. You will be contacted about whether or not you have been accepted into the Junior Counsellor program by Friday, June 7, 2013. Volunteers must be entering Grade 10 or higher in the fall of 2013 to qualify.

**Commitment**

* A minimum of one week during July or August (9:00am-4:30pm/8:30am-4:30pm on Mondays)
* Attend a one day training session at the end of June (9:00am-3:00pm), date TBD.

**Personal Information**

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| Full Name: | |
| Date of Birth (MM/DD/YYYY): | Gender: M  F |
| Address: | |
| Phone Number: | Email: |
| Do you check your email daily? YES  NO | |
| How did you hear about our program?  School  Newspaper  Brochure  Friend  Other: | |
| T-shirt Size: Adult S  Adult M  Adult L  Adult XL | |

**Education, Interests & Volunteer Experience**

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| --- | --- |
| School you are attending: | Grade entering in Fall 2013: |
| Please list any hobbies/ activities in which you participate: | |
| Please describe any previous volunteer experience: | |

**Commitment**

|  |  |  |  |
| --- | --- | --- | --- |
| Can you make a minimum one week commitment to this camp (9:00am-4:30pm/8:30am to 4:30pm on Mondays)?  Yes  No | | | |
| Please check which weeks you are available: | | | |
| July 2-5  July 8-12  July 15-19  July 22-26 |  | July 29 – August 2  August 6-9  August 12-16  August 19-23 |  |
| Do you have a preference for which type of camp you work?  Science Camp  Engineering Camp  Big Ideas  No Preference | | | |

**Emergency Contact & Medical Information**

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| --- | --- | --- |
| Parent/Guardian Name: | Relationship: | Phone: |
| Medical Issues, Special Considerations, Allergies, Medications: | | |

**Photo Consent** (To be completed by parent/guardian)

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| By Signing this form, I agree to allow Science Explorations, York University, and/or Actua to take photos or videos (digital or otherwise) of my child and reproduce the likeness of my child (no names to be used) in promotional materials, including brochures, the webpage, and audio-visual reproductions. I also understand that Science Venture may share the photos with their funders who may use them solely to promote their involvement with Science Explorations. |
| The information in this application is correct and I am the legal parent or guardian of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (volunteer’s name). I hereby have read and agree to all terms and condition on this application. |
| Parent Name Printed:  Parent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date: |

**PRIVACY NOTICE**

Personal information in connection with this form is collected under the authority of *The York University Act, 1965* (S.O. 1965, c. 143, s. 5) and will be used for Science Explorations Summer Day Camp and related administration or consistent purposes. If you have any questions about the use, collection and disclosure of personal information by Science Explorations, please contact: Program Director, 355 Lumbers Bldg. 4700 Keele Street, York University, Toronto, ON M3J1P3, 416-736-2100 ext. 44552, explore@yorku.ca

**JUNIOR COUNSELLOR CONTRACT 2013**

Science Explorations will provide Junior Counsellors with:

* An introduction to YorkU campus, laboratories and Faculty of Science
* A high level of respect, as you are an integral part of a successful Science Explorations program
* JC training session and manual
* Mentorship with experienced Science Explorations instructors
* Positive opportunities to develop your leadership skills in an interactive science program and offer on-going assessment of your leadership skills
* Opportunity to provide feedback about your experience at Science Explorations
* A reference letter at the end of the summer and credit towards your volunteer hours for school

In return, Junior Counsellors will:

* Take a leadership role in your application and hiring process; ensuring that YOU act as the primary contact with the office by phone or email
* Report any conflicts that arise to your mentor instructor, who will handle all disciplinary actions and facilitate a conflict resolution plan
* Provide a minimum one week volunteering commitment (9am-4:30pm/8:30am start Monday)
* Be accountable to the Science Explorations instructors
* Treat all participants’ needs before their own in terms of involvement with camp projects and activities.

Our participants at Science Explorations are our primary concern. No private/confidential information pertaining to any campers may be revealed to other persons or organizations, neither during nor after your volunteer appointment at Science Explorations. Course materials, project write-ups, software applications, administrative templates or any other material pertaining to the Science Explorations program, remain the property of the Science Explorations program of York University.

In the event that the actions of a Junior Counsellor jeopardize a participant’s enjoyment and the program, we reserve the right to ask the Junior Counsellor to leave. However, it is our responsibility to help Junior Counsellors become more effective leaders, so we will act according to the following steps:

1. Identify the problem and discuss. We will provide advice on how to improve.
2. If improvement is not apparent, we will reiterate how the leader needs to improve and inform them that they need to demonstrate this to remain a Junior Counsellor at Science Explorations.
3. Finally, if there is no improvement shown, the Junior Counsellor will be asked to leave the program.

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| I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, have read and understood the terms and conditions as they pertain to a Junior Counsellor within the 2013 Science Explorations program. I will act accordingly during my week (s) of volunteering. |

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name:

Date: